

# ChatGPT Model Cheat Sheet

Model	Best For	Why to Use It
 GPT-4o	General writing, summarization, and visuals.	Fast, accurate multimodal content creation.
 GPT-4.1	Complex coding, multi-step tasks.	Superior instruction following and large-context support.
 GPT-4.1-mini	Quick summaries, light coding, email drafts.	Low-cost, fast, and almost as capable as GPT-4.1.
 o3	In-depth analysis, contract review.	Deep reasoning with full tool integrations.
 o3-pro	High-accuracy reports, audits, compliance checks.	Higher accuracy and stricter safeguards with more advanced reasoning capabilities.
 o4-mini	Everyday Q&A, spreadsheet checks, quick math or code snippets.	Delivers fast answers while still handling numbers, formulas, and simple scripts well.
 o4-mini-high	Automation scripts, advanced coding tasks, technical troubleshooting.	Additional reasoning power, producing more reliable code and handling multi-step technical workflows.

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